

T.C.
ABDULLAH GÜL UNIVERSITY
ERASMUS OFFICE

ERASMUS STUDENT MOBILITY FOR STUDIES/TRAINEESHIPS AND EXCHANGE ANNOUNCEMENT

Dear Student,

This announcement is published for Erasmus Student Mobility for Studies, Traineeships, and Exchange Programs. The project numbers for mobilities under the Erasmus program are 2025-1-TR01-KA131-HED-000315770 and 2025-1-TR01-KA131-HED-000315777.

Applications will be submitted online through the Erasmus Application Portal (<https://turnaportal.ua.gov.tr/>). The application period starts on **Wednesday, January 28, 2026, at 8:30 AM** and ends on **Monday, February 16, 2026, at 5:30 PM**. Applications made by mail or submitted in person to the Erasmus Office will not be accepted.

Application Steps

1. Visit the relevant web address and click on the “Log in with e-Devlet” section on the right side of the page.
2. Enter your ID Number and e-Devlet password on the screen that opens, then click “Log In”.
3. Click on the “Individual” section and then press the “Enter” button.
4. In the opened screen, click the “Applications” section located under the “Individual” menu on the upper left corner.
5. All of our announcements can be viewed here, and you may apply by clicking the “Apply” tab for the announcement(s) you are interested in.
6. Read the announcement text carefully, mark the “I have read and accept the above information” option, and click “Continue”.
7. Upload your transcript downloaded **from e-Devlet** during the application dates to the system (**Obligatory**).
8. Complete the required steps and finalize your application.

All information regarding the application is provided in detail in this announcement. To complete your application smoothly, please read the announcement carefully and submit your application in accordance with the stated instructions. We wish you success and ease throughout the application process.

INFORMATION ABOUT THE CALL ANNOUNCEMENT

1. Application Process, Rules, and Conditions

To apply for the Erasmus program, students must meet the following minimum requirements:

- 1.1. To be a full-time student enrolled in one of the formal education cycles [First cycle (Associate's or Bachelor's), Second cycle (Master's), or Third cycle (Doctorate)] at our university (**Preparatory class students are not eligible**).
- 1.2. Cumulative Grade Point Average (CGPA): To be eligible, undergraduate (first-cycle) students must have a minimum CGPA of 2.20/4.00.
- 1.3. Cumulative Grade Point Average (CGPA): To be eligible, graduate (second and third cycle-Master and PhD) students must have a minimum CGPA of 2.50/4.00.
- 1.4. ECTS Credit Load: Have sufficient course or non-course ECTS credit load for study mobility. According to the ECTS Guide of the European Commission, this is 30 ECTS credits for one semester and 60 ECTS credits for an academic year. For students in the thesis stage (Master's or Doctoral), a learning agreement can be arranged for 30 ECTS credits of non-course workload per semester.
- 1.5. Academic Recognition: Before the mobility, a departmental/faculty/institute board decision on how the credits will be recognized in the program will be obtained. Full academic recognition will be provided for successfully completed credits, while unsuccessful ones will need to be retaken.
- 1.6. Students newly enrolled in graduate (Master's or Doctoral) programs may apply with their CGPA from the previous education level. Similarly, students who have transferred from another institution (via external or lateral transfer) without an established CGPA at their current institution will use the CGPA from their previous institution as stated in their last transcript.
- 1.7. Students enrolled in dual major programs may only apply for mobility from one field during the same application period.
- 1.8. If a student has previously participated in Erasmus activities at the same study cycle, the total duration including the new activity must not exceed 12 months. For each study cycle, the maximum mobility duration is 12 months, whether grant or without grant.
- 1.9. Disciplinary records or failed courses do not prevent students from benefiting from the Erasmus program.
- 1.10. Selection of candidates for study and traineeship mobility is carried out based on the announced evaluation criteria and weighted scores, within the scope of quotas and budget, starting from the highest-scoring candidates on a departmental basis. Reserve candidates are ranked across the entire university.
- 1.11. In case of equal total scores, priority is given to the student with the higher academic GPA; if GPAs are also equal, priority is given to the student in the higher academic year within the same cycle.
- 1.12. Students are responsible for uploading complete application documents to the portal. The Office does not have the authority to intervene in the portal, and incomplete applications will be deemed invalid.
- 1.13. Students can apply for both Traineeship and Study Mobility in the same application period. However, one of the applications should be prioritized. And, 10 points will be deducted from the other application.
- 1.14. If the "CONFIRM – COMPLETE MY APPLICATION" button is not clicked on the final page, the application will remain incomplete and will not be evaluated.
- 1.15. Applications for traineeship mobility may be submitted without a Letter of Acceptance. Applicants who apply with a Letter of Acceptance will receive an additional +10 points. The acceptance letter must indicate a minimum internship duration of at least 2 months (60 days)
- 1.16. Senior students can only apply for Erasmus internship mobility after graduation.

- 1.17. Students who are successfully selected or placed on the substitutes list may participate in mobility as zero-grant students upon request.
- 1.18. Students selected as main candidates with a grant may waive their grant rights if desired.

2. Erasmus Study and Traineeship Call Calendar

Subject	Date
Call Announcement	30.12.2025
Online Application Period	28.01.2026 / 16.02.2026
Announcement of Application Evaluation Results and Eligibility List for the Language Proficiency Exam	18.02.2026
English Proficiency Exam	21.02.2026
Results of the English Proficiency Exam	2.03.2026
Appeal Period for English Proficiency Exam Results	02.03.2026 / 04.03.2026
English Proficiency Exam Results After Appeals	05.03.2026
Final Evaluation Results	06.03.2026
Appeal Period for Final Evaluation Results	06.03.2026 / 08.03.2026
Final Erasmus Evaluation Results After Appeals	09.03.2026

3. Evaluation Criteria and Scores

The criteria for evaluating applications were determined based on the Handbook on Student and Staff Mobility in Higher Education Institutions (2025).

The evaluation is calculated as 50% of the academic CGPA and 50% of the Erasmus Proficiency Exam results. If there are other criteria to be used in the evaluation of mobility applications, they are included in the calculation, and the final calculation is made and announced.

No	Success Criteria for Selection	Weighted Score
1	Academic Achievement Level (CGPA)	50% (calculated using the YÖK Conversion Table)
2	Language Proficiency	50% (out of 100 points)

No	Additional Criteria (Added to the Result of Success Criteria)	Score
1	Children of martyrs and veterans	+15 points
2	Students with disabilities (<i>Provided that the disability is documented</i>)	+10 points
3	Students under protection, care, or shelter orders as per laws 2828 or 5395	+10 points
4	Internship applicants with a signed acceptance letter from an abroad institution related to their academic field (<i>should be uploaded during the application period</i>)	+10 points
5	Applicants or first-degree relatives receiving aid from AFAD (<i>Disaster and Emergency Management Authority</i>)	+10 points
6	Prioritization for internships aimed at developing digital skills (DOTs) – the acceptance letter must specify digital skill activities	+5 points
7	Application under the Compulsory Internship Category (<i>Only students who have a Letter of Acceptance and a compulsory internship requirement will be eligible for additional points, provided that the form accessible [via this link] is approved by the Erasmus Departmental Coordinator and uploaded to the relevant section of the TurnaPortal system during the application process</i>)	+5 points

8	Previous participation in the same type of project (<i>funded or non-funded mobility per activity</i>)	-10 points
9	Mobility in the applicant's country of citizenship	-10 points
10	Failure to withdraw from mobility in a timely manner after being selected (<i>applies to future selections if applicable</i>)	-10 points
11	To apply for both Traineeship and Study Mobility in the same application period (<i>Applicable to non-prioritized application</i>)	-10 points
12	Failure to attend Erasmus-related meetings/events without an excuse (<i>applies to next Erasmus applications</i>)	-5 points
13	Not to attend Erasmus Proficiency Exam without an excuse (<i>applies to next Erasmus applications</i>)	-5 points

4. Additional Information Regarding Mobilities

- 4.1. Students applying for traineeship mobility are responsible for finding their own host institution where they will carry out their internship.
- 4.2. Host University Acceptance: Placement in a program does not guarantee acceptance by the host university.
- 4.3. University Preferences: Students applying for study mobility must select their preferred universities during the application. It is recommended to carefully choose and, if possible, select more than one university.
- 4.4. Host Institution Rejection: If the host institution does not accept the student for any reason (e.g., deadlines, nominations), the Erasmus Office will not be held responsible. In such cases, the student's application may be reevaluated if another quota is available for their department.
- 4.5. Special Requirements: Please review the special application requirements on the websites of the universities you intend to choose.
- 4.6. Course Compatibility: Students must verify course contents and compatibility with their program, and consider factors such as language of instruction, accommodation, visas, and insurance when making their selections.
- 4.7. Erasmus Department Coordinators: For matters related to course contents, course matching, and bilateral agreements, students should contact their Erasmus Department Coordinators.
- 4.8. Senior students can apply for internship activities only after graduation. And the traineeship must be completed within 12 months following graduation.
- 4.9. Eligible Traineeship Institutions: Traineeships can be conducted at any public or private organization in one of the programme countries, provided they operate in the fields of labour markets, education, youth, or research and development. Some examples include:
 - Small, medium, or large enterprises in the public or private sector.
 - Local, regional, or national public bodies.
 - Embassies or consulates of the sending country abroad.
 - Chambers of commerce, professional organizations, or trade unions.
 - Research institutes.
 - Foundations.
 - Schools/institutions/training centres (from preschool to secondary level, including vocational and adult education).
 - Non-profit organizations, associations, or NGOs.
 - Career planning, professional counselling, and information services.
 - Higher education institutions (ECHE holders)

4.10. Ineligible Institutions:

- EU institutions and EU agencies.
- Organizations managing EU programs (e.g., National Agencies).

5. Estimated Grant-Supported Quotas for Study and Internship Mobilities

No	Department/Program	Internship Mobility	Study Mobility
1	Architecture	3	2
2	Bioengineering	4	2
3	Business Administration	2	1
4	Civil Engineering	3	1
5	Computer Engineering	5	2
6	Economics	2	1
7	Electrical-Electronics Engineering	4	2
8	Industrial Engineering	4	2
9	Graduate School of Engineering and Science	3	1
10	Graduate School of Social Sciences	1	1
11	Materials Science and Nanotechnology Engineering	1	1
12	Mechanical Engineering	3	2
13	Molecular Biology and Genetics	4	2
14	Political Science and International Relations	2	1
15	Psychology	3	1

6. English Proficiency Exam for Erasmus

- 6.1.** The English Proficiency Exam for Erasmus and Exchange mobility will be conducted face to face, and there will be no makeup exam.
- 6.2.** To benefit from Erasmus and Exchange opportunities, students must achieve a minimum passing score of 50 out of 100. Students scoring below 50 will be considered unsuccessful, including for zero-grant mobility.
 - 6.2.1. Only the English Proficiency Exam conducted at the university will be valid for evaluation.
 - 6.2.2. The proficiency exam score is valid only for the current call period.
- 6.3.** Questions regarding the Foreign Language Proficiency Exam and any post-exam objections must be directed solely to the School of Foreign Languages

7. Monthly Grants by Destination Country

The funded duration for traineeship mobility is limited to a maximum of 2 months (60 days), while the funded duration for study mobility is limited to one semester. Within the scope of the project, each month is calculated as 30 days; therefore, this should be taken into consideration during the preparation and submission of the relevant documents.

Country Groups	Host Countries	Monthly Grant for Study (EUR)	Monthly Grant for Internship (EUR)
1st and 2nd Groups	Germany, Austria, Belgium, <u>Czech Republic</u> , Denmark, <u>Estonia</u> , Finland, France, Cyprus, Netherlands, Ireland, Spain, Sweden, Italy, Iceland, <u>Latvia</u> , Liechtenstein, Luxembourg, Malta, Norway, Portugal, <u>Slovakia</u> , <u>Slovenia</u> , Greece	600	750
3rd Group	Bulgaria, Croatia, North Macedonia, Lithuania, Hungary, Poland, Romania, Serbia, Türkiye	450	600

8. Additional Grant Support

Participants with fewer opportunities will be provided with Additional Grant Support in addition to the grants they are entitled to. To qualify, participants must meet the following criteria, defining them as economically and socially disadvantaged individuals.

- 8.1.** Individuals subject to Law No. 2828: Those for whom the Ministry of Family and Social Services has issued a protection, care, or shelter decision under Law No. 2828.
- 8.2.** Students under the Child Protection Law No. 5395: Those for whom a protection, care, or shelter decision has been issued.
- 8.3.** Orphan/death pension beneficiaries.
- 8.4.** Spouses and children of martyrs / veterans and veterans themselves.
- 8.5.** Those who have been granted a needy pension to themselves or their family (it is sufficient to submit a document proving that the student has received financial support from municipalities, public institutions and organisations (Ministries, Social Assistance and Solidarity Foundations, General Directorate of Foundations, Red Crescent, AFAD, etc.) at the time of Erasmus application).
- 8.6.** Individuals with disabilities.
- 8.7.** Those who receive a disabled or needy pension for one of their parents or guardians within the scope of the Law No. 2022 dated 01.07.1976 on Monthly Allowance for Needy, Powerless and Destitute Turkish Citizens over 65 Years of Age and Disabled and Needy Turkish Citizens.
- 8.8.** Those who themselves or their 1st degree relatives receive disaster victim assistance from AFAD.

Type of Mobility	Amount of Additional Grant Support
2-12 months student mobility	€250 per month

9. Inclusion Support

The Erasmus+ program promotes the participation of individuals with fewer opportunities. If a participant's physical, mental, or health condition requires extra financial support to enable their participation, they should contact the Erasmus Office to request inclusion support.

10. Green Travel and Travel Support

To contribute to the travel expenses of students, the European Commission provides travel grants.

The travel grant is calculated by determining the km between the starting point of the mobility and the place where the activity takes place by using the distance calculator (<http://ec.europa.eu/programmes/erasmus->

plus/tools/distance_en.htm) and using the table below. The grant equivalent of the kilometres calculated in the distance band calculator in the table below is the round-trip figure and this amount is not multiplied by two.

Distance Range	Regular Travel (EUR)	Green Travel (EUR)
10–99 km	28	56
100–499 km	211	285
500–1999 km	309	417
2000–2999 km	395	535
3000–3999 km	580	785
4000–4999 km	1,188	1,188
8000+ km	1,735	1,735

11. Exchange Programme

11.1. Terms and Requirements

- 11.1.1. All tuition and registration fees at the selected partner institution are waived. However, you are responsible for covering your own travel, accommodation, and living expenses. Currently, there is no grant scheme available for exchange students.
- 11.1.2. To be eligible for the Student Exchange Program, you must be enrolled at AGU. In addition, applicants must meet the following criteria: A minimum GPA of 2.20 for undergraduate students and 2.50 for graduate (Master's and PhD) students.
- 11.1.3. Undergraduate and graduate students must have completed at least one semester at AGU (excluding students enrolled in the English Preparatory School).
- 11.1.4. Applicants must either be Turkish citizens or hold a valid residence permit.
- 11.1.5. A minimum English language proficiency score of 50 is required.
- 11.1.6. Students interested in participating in a non-Erasmus exchange program must apply through the Erasmus Study Mobility call and meet the minimum language proficiency requirement.

11.2. Important Notes

- 11.2.1. Research your options: Once you decide to apply for the Student Exchange Program, start exploring [partner universities](#), available courses/modules, and the application requirements of the host institution. This will facilitate your application process after nomination.

11.3. Selection Process

- 11.3.1. Students will be selected based on their academic grade point average (50%) and language proficiency (50%).

11.4. Application Process

- 11.4.1. Before applying, search your destination, including universities, courses/modules, and student exchange requirements.
- 11.4.2. If selected, you will be nominated to the host university by the Exchange Office (please consult with the Exchange Office for the nomination and application deadlines of the host institutions).

12. Related Links

Here are some useful resources to assist you during the application process:

- 12.1. Frequently Asked Questions: [Click here](#).
- 12.2. Erasmus Handbook for Higher Education: [Click here](#).

- 12.3. Erasmus Department Coordinators: [Click here](#).
- 12.4. Erasmus Bilateral Agreements: [Click here](#).
- 12.5. Information about the Exchange Program and to view the bilateral agreements: [Click here](#).
- 12.6. European Commission Distance Calculator: [Click here](#).
- 12.7. TurnaPortal THY Promo Code Usage Guide and Application Steps: [Click here](#).
- 12.8. YÖK Conversion Table: [Click here](#).
- 12.9. Erasmus Programme Guide: [Click here](#).

13. Matters Not Covered in This Call

In matters where there is no provision in this call document, the ‘**Erasmus Programme Guide**’ prepared by the European Commission and the ‘Implementation Manual’ for the relevant project periods prepared by the Directorate for European Union Education and Youth Programmes (Turkish National Agency) shall be taken as basis.

While determining the criteria for the evaluation of applications, the **Erasmus Implementation Manual 2025 for Higher Education Institutions for Student and Staff Mobility in Higher Education** is taken as basis.

For any questions related to the process, you may contact:

Erasmus Office
erasmus@agu.edu.tr